



## Mount Gravatt State High School

### Student Resource Scheme

#### Annual Parent Information Letter – SRS (Student Resource Scheme)

Dear Parents/Guardians,

This letter contains important information about the **2022 Student Resource Scheme** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for instruction, facilities, and Administration e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost-effective alternative to purchasing textbooks and/or resources elsewhere Mount Gravatt State High School operates a Student Resource Scheme. The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The Mount Gravatt State High School P&C Association approves the scheme's operation, resource inclusions and participation fees.

#### SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school, and therefore the Department encourages parents to participate in the scheme. Participation in the SRS is optional and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

##### ***Student is new to the school....***

Parents are required to complete and return the SRS Participation Agreement Form and the SRS Fee Payment arrangement form when joining the scheme for the first time. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form, however should you choose not to participate in the Student Resource Scheme (SRS) you will be required to provide the educational resources listed in the Resource List for their child/children year level.

##### ***Continuing student of the school....***

Parents are required to complete and return the **SRS Fee Payment Arrangement Form** attached to this broadcast indicating your appropriate year level payment option. You can opt in or out of the scheme by completing another Participation Agreement Form, however should you choose not to participate in the Student Resource Scheme (SRS) you will be required to provide the educational resources listed in the Resource List for their child/children year level.

#### The SRS Participation Fee

**In 2022, the cost per student to participate in the Student Resource Scheme is \$680 which includes a take home laptop and Invoices will be generated for payment in Term 1 2022.**

All students enrolled at Mount Gravatt High School in years 7 to 12 are able to participate in the school provided take home laptop program. Students enrolled in Years 10-12 have the additional option to bring their own device (BYOD). If you choose to purchase your own laptop, the student resource scheme cost for BYOD participants is reduced to \$420 per annum, this fee includes the Text Book and Resource Allowance (TRA) component which has been deducted to reduce the SRS fee payable. **Parents are reminded that only laptops purchased from the BYO purchasing portal found on our school [website](#) can be used as part of the BYOD program. BYO devices are also required to be presented to our IT Department for installation of all school software before they can connect and be used on the school network.**



## The Textbook and Resource Allowance (TRA)

The Department of Education provides a Textbook and Resource Allowance (TRA) to assist parents with the cost of textbooks and other education resources for eligible Years 7 to 12 students. For those students who are eligible to receive the TRA, the TRA will be paid directly to the school and applied to reduce the cost of participation in the SRS. Information on the TRA and rates can be found on the department's website (<https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>).

## Resource Inclusions

All resources included in the SRS are detailed in the Resource List. This list is available on the school's website. This is a comprehensive list of resources included in the scheme and their associated costs.

## Resources provided under the scheme

Students participating in the scheme will receive many resources required in the course of their studies, these include but are not limited to:

- Textbooks required for each subject
- Prescribed consumable resources for subjects studied
- IT, laptop for students use
- IT applications, software and online programs used in place of textbooks or other learning resources
- Printing, reference materials and teacher-prepared material which complement and/or substitute for textbooks
- Art, Home Economics, Industrial Design & Technology consumables
- Student ID card, for use outside of school

## What is not covered under the Scheme

The scheme does not cover students' personal requisites such as stationery and writing materials. Resources **not** covered under the Student Resource Scheme are included on the Stationery Requirements List for each year level. These items are to be purchased by the parent.

- excursions / incursions / competitions and enrichment activities and attending trips as a team supporter, elective sport admission and transport, and transport costs for interschool sport
- work experience placements – Years 10 to 12
- TAFE courses – Years 10 to 12
- courses / certificates offered by external providers – Years 10 to 12
- camps – all year levels and departments
- Senior Jersey and Senior Formal
- other resources / services that may be recommended for purchase
- Laptop damage repairs and replacements items e.g. charger, laptop bags and or complete lost or stolen devices
- Programs of Excellence e.g. Athletic Development Program, Dance Program, Certificate courses
- Mount Gravatt High Year book
- Other activities that are deemed optional.

## Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

## Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made

(<http://ppr.det.qld.gov.au/corp/finance/accounts/Procedure%20Attachments/debt-management/debt-management.pdf>).

## Conditions

The following conditions will apply to participation in the Student Resource Scheme:

- students will supply their own personal requirements such as pens, pencils and stationery as detailed in the 'Stationery Requirements List' for each year level
- parents are responsible for ensuring that any hired resources to students are to be kept in good condition and cleaned prior to return
- students may be responsible for up to the full cost of books/resources that are damaged, lost or not returned. Loss or damage is to be reported to the Office immediately. Parents will be responsible for payment to the school to the value of the item or its repairs.
- replacement cost of any resource may be up to the maximum value of the acquisition cost to the school
- all textbooks remain the property of the school and must be returned when the student changes subject, leaves, or at the end of each school year
- parent contributions are charged on a pro-rata basis and may be refunded on a pro-rata basis on leaving the school if the full charge has been paid. The refund is based on the full charge being Textbook and Resource allowance and parent/caregiver charge, less the cost of materials consumed and/or the cost of replacing lost or damaged textbooks and library books. This request must be made in writing or on the form available at the school office
- students will not be issued with text books or resources until they have returned all books from completed subjects and made payment for any lost or damaged books or resources from the previous year
- resources provided under the scheme cannot be issued to students whose parents/caregivers choose not to participate
- the Principal may refuse to admit a student in to the scheme if there are payments overdue from the previous year/s and no payment plan is in place.

## Payment Method

SRS payments can be made by QParent/BPOINT, EFTPOS (Credit/Debit Card), Direct Deposit or Centrepay. Please note we are a cashless school.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to [humanservices.gov.au/centrepay](http://humanservices.gov.au/centrepay) for more information on how to set up your Centrepay deductions

## Further information

For all queries regarding the SRS and its inclusions, please contact **Accounts Receivable on 3291 5213** or email [SRS@mtgravattshs.eq.edu.au](mailto:SRS@mtgravattshs.eq.edu.au)

**Please complete the SRS Fee Payment Arrangement Form return via email to [SRS@mtgravattshs.eq.edu.au](mailto:SRS@mtgravattshs.eq.edu.au) or to Lower Administration no later than Friday 26<sup>th</sup> November, 2021.**