



MOUNT GRAVATT STATE HIGH SCHOOL

Student Resource Scheme 2019

Information, Terms and Conditions

The Student Resource Scheme (including Laptop) has been implemented in this school to ensure that all students have the necessary resources to support their educational requirements. It is also intended as a convenience to parents/caregivers to provide a more economical option to purchasing all requirements each year.

The Mount Gravatt State High School Parents' and Citizens' Association formally authorises the continuation of the Student Resource Scheme.

Contribution to the scheme is voluntary. Parents/Caregivers are under no obligation to join, however, they will need to provide all requirements and pay for resources for the students if they elect not to join the scheme. (See *list below*)

The Student Resource Scheme operates at this school under the policy and guidelines of Education Queensland. Parents wishing to take advantage of the resources and services provided by the scheme pay an annual contribution and any special subject charges (i.e. instrumental music) and sign an agreement to comply with the conditions of the scheme.

For operational efficiency and to ensure quick service, please be aware that in February each year, we bulk invoice the Resource Scheme fees after receiving the signed participation forms. Students will not receive resources until the signed participation form has been returned.

BENEFITS OF THE SCHEME

The purpose of the scheme is to provide the parent with a cost effective alternative to purchasing textbooks and/or resources elsewhere, through reduced prices gained from the school's bulk purchasing practices.

The scheme also ensures that students have consistent personal resources for their education, and saves the parent time and money in sourcing the prescribed materials elsewhere.

The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the operation of the scheme.

Students participating will receive many resources required in the course of their studies.

These resources include:

- textbooks required for each subject
- technology support and license
- prescribed resources for subjects studied
- eDiary
- credit towards computer printing costs
- class sets of texts for some subjects
- reproduced class workbooks, worksheets and teacher-prepared material which complement and/or substitute for textbooks
- student and subject resources where the core curriculum is extended through provision of practical learning experiences and materials, in excess of those provided by school grants, e.g. art and craft supplies; cooking materials
- Art, Home Economics, Industrial Design & Technology consumables

ACTIVITIES NOT COVERED BY THE SCHEME

The scheme does not cover students' personal requisites such as stationery and writing materials. Resources *not* covered under the Student Resource Scheme are included on the **STATIONERY REQUIREMENTS LIST** for each year level. These items are to be purchased by the student.

- excursions / incursions
- work experience placements – Years 10 to 12
- TAFE courses – Years 10 to 12
- courses / certificates offered by external providers – Years 10 to 12
- QCS Pathways to success book – Year 12
- music contribution and instrument hire
- camps
- Biozone Science Books
- Senior Jersey , Senior Formal
- other resources / services may be recommended for purchase

PAYMENT OF FEES

If your child participates in any additional activities or courses offered (for example but not limited to: Instrumental Music Program, Athletic Development Program or Dance Program) a fee over and above the SRS amount will be payable.

The Government Textbook and Resource Allowance from Education Queensland (as of February 2019) \$127 for Years 7 – 10 and \$276 for Years 11 – 12. These amounts have already been deducted when determining the 2019 fee.

Payment options are: BPoint (our preferred method – also available on QParents), eDDR Payment Plan, EFT (bank transfer), EFTPOS (over the counter only) Visa/Mastercard or Centerpay.

Please do not make payment towards the 2019 SRS Scheme until you receive an invoice from us in 2019.

Payment Plans: Please contact Kylie Elms on 32915213 or email kelms6@eq.edu.au to discuss and arrange a payment plan suitable to your budget that utilises your credit/debit card through eDDR.

Centrelink Payments: This option is also available. Please contact Kylie Elms on 32915213 or email kelms6@eq.edu.au to discuss and arrange fortnightly deductions.

Where students commence school after the last Friday in February, the parent contribution will be reduced on a pro-rata basis. If a student is transferring from another Queensland school it will be necessary to also charge a pro-rata amount of the Government Levy also as the previous school would have already received this. The full cost of the ID card will be payable.

NON-PAYMENT OF PARENT CONTRIBUTION

The school operates the Student Resource Scheme to benefit all eligible students. It is not viable for the school to provide this service if parent contributions are outstanding. Parents are requested to finalise the previous year's outstanding balance to be eligible to join the scheme for the current year.

Students with outstanding parent contributions for prior or current years may be denied the opportunity to participate in optional activities including but are not limited to:

- Any overseas trip
- Attending trips as a team supporter
- Camps and enrichment activities
- Dances and other social activities
- Other activities that are deemed optional

Those parents/caregivers signing to join the Student Resource Scheme at this school have entered into an agreement and there is an obligation to pay the parent contribution in exchange for the use of certain resources.

GOVERNMENT TEXTBOOK AND RESOURCES ALLOWANCE

Not all students at Mount Gravatt State High School are eligible for the Textbook and Resource Allowance. Eligibility is dependent on:

- Full time status
- Being under the age of 19 years as at 1 January in the year they commence their Year 11 or 12 studies.
- Parents/Caregivers of students residing in Queensland
- Overseas students having permanent residence entry visas. Student being enrolled before the July/August Census.

Every eligible student receives a contribution (Government Textbook and Resource Allowance) from Education Queensland to offset some of the costs of textbooks and resource purchases. The school has been authorised by the Parent's and Citizen's Association to receive a bulk payment from Education Queensland and deduct the relevant amount from the annual student parent contribution.

Payment of the allowance is conditional on the student maintaining enrolment up to and including the last Friday in February 2019. Parents/Caregivers **not** in the scheme will be required to:

- purchase all resources; and
- pay the applicable parent contribution

Details of your child's requirements will be provided upon request and provision of a 'non' agreement Student Resource Scheme form.

CONDITIONS

The following conditions will apply to participation in the Student Resource Scheme:

- students will supply their own personal requirements such as pens, pencils and stationery as detailed in the 'Stationery Requirements List' for each year level.
- books issued to students are to be kept in good condition and cleaned prior to return.
- students may be responsible for up to the full cost of books that are negligently damaged or lost. Loss or damage is to be reported to the Office staff immediately. Students will be invoiced for non-returned books.
- all textbooks remain the property of the school and must be returned when the student changes subject, leaves, or at the end of each school year.
- parent contributions are charged on a pro-rata basis and may be refunded on a pro-rata basis on leaving the school if the full charge has been paid. The refund is based on the full charge being Textbook and Resource Allowance and parent/caregiver charge, less the cost of materials consumed and/or the cost of replacing lost or damaged textbooks and library books. This request must be made in writing or on the form available at the school office.
- students will not be issued with text books or resources until they have returned all books from completed subjects and paid compensation for any lost or damaged books or resources.
- resources provided under the scheme cannot be issued to students whose parents/caregivers choose not to participate.
- the Principal may refuse to admit a student in to the scheme if there are payments overdue from the previous year/s.

PRO RATA REFUNDS

Students transferring to another school will be entitled after receipt of a written request to a pro-rata refund of any parent contribution paid to the school and the Textbook and Resource Allowance. The pro-rata calculation is based on a 40 week school year dependant on the date the textbooks are returned. Costs for the replacement of any lost or damaged resources will be deducted from the refund. A payment will be issued to the parent/caregiver within one month of the school being notified the student has left and confirmation that all outstanding textbooks are returned.

FURTHER INFORMATION

Any enquiries regarding the Student Resource Scheme may be directed to Ms Kylie Elms Account Receivable Officer, who can be contacted by ringing 3291 5213 or email SRS@mtgravattshs.eq.edu.au.